



DEPARTMENT OF THE NAVY  
OFFICE OF THE CHIEF OF NAVAL OPERATIONS  
2000 NAVY PENTAGON  
WASHINGTON DC 20350-2000

OPNAVINST 5305.8D  
N41  
18 Sep 2017

OPNAV INSTRUCTION 5305.8D

From: Chief of Naval Operations

Subj: ADMIRAL STAN ARTHUR AWARDS FOR LOGISTICS EXCELLENCE

Ref: (a) DoD Instruction 1400.25 Vol 451 of 4 November 2013  
(b) OPNAVINST 1650.8D  
(c) 10 U.S.C. §1124  
(d) 5 U.S.C. §4501

1. Purpose

a. To issue policy and procedures for the Admiral Stan Arthur Awards for Logistics Excellence.

b. Major changes to this revision include clarifying joint command submissions and administrative corrections. This instruction is a complete revision and should be reviewed in its entirety.

2. Cancellation. OPNAVINST 5305.8C.

3. Background

a. Admiral Stanley R. Arthur was born in San Diego, California. He entered the U.S. Navy through the Naval Reserve Officer Training Corps program and was commissioned in June 1957. He became a naval aviator in 1958 and later completed over 500 combat missions in the A-4 Skyhawk. Admiral Arthur earned an Aeronautical Engineering degree at the Naval Postgraduate School and a Master of Science degree in Administration from George Washington University.

b. During his distinguished career, Admiral Arthur served on the staff of the Commander in Chief, U.S. Pacific Fleet, Pearl Harbor; as Assistant Chief of Staff for Plans and Policy with additional duty as Commander, Rapid Deployment Naval Forces, and U.S. Naval Forces Central Command; as Commander, Carrier Group SEVEN; as Director, Aviation Plans and Requirements Division (now Director, Air Warfare (N98)) and as Director, General Planning and Programming Division (now Director, Programming (N80)). He was selected for the rank of vice admiral in February 1988 and assumed the duties as Deputy Chief of Naval Operations for Fleet Readiness and Logistics.

c. On 1 December 1990, Admiral Arthur assumed duties as Commander, U.S. SEVENTH Fleet and Commander, U.S. Naval Forces Central Command for Operations Desert Shield/Desert Storm. He directed the operations and tactical movements of more than 96,000 Navy and

Marine Corps personnel and 130 U.S. Navy and Allied ships. This represented the largest U.S. naval armada amassed since World War II. Admiral Arthur received his fourth star when he assumed duties as the Vice Chief of Naval Operations on 6 July 1992. He retired from active military service on 1 June 1995.

4. Discussion. The Admiral Stan Arthur Awards for Logistics Excellence recognize Navy individuals and teams whose contributions significantly supported the Navy mission, promoted innovative ideas and concepts that resulted in substantial and quantifiable benefits to the Navy, and enhanced the logistics profession. There are three award categories: Civilian Logistician of the Year, Military Logistician of the Year, and Logistics Team of the Year.

5. Scope. These special recognition awards will be bestowed annually to individuals and teams who epitomize logistics professionalism and excellence. Nominees may be involved in any phase of Navy logistics from early life-cycle planning to in-service logistics support. Contributions must have occurred in the calendar year for which the award is to be given. All nominations must be submitted through each command's echelon 2 or joint commander using OPNAV 5305/8 Admiral Stan Arthur Awards for Logistics Excellence.

6. Selection Criteria. Nominees must have improved logistics capabilities, illustrated innovative methods, and demonstrated logistics professionalism that establish a benchmark or model to measure the accomplishments of logisticians throughout the Navy. Those individuals and teams whose contributions resulted in the greatest benefit to the Navy will be awarded. Specifically, nominees will be judged based upon criteria listed in subparagraphs 6a through 6d.

a. Contributions that advance logistics technology, products, services, and processes and demonstrably enhance the combat capability of U.S. Navy operating forces.

b. Contributions that resolve major Navy logistics issues and result in substantial benefits. Logistics issues include, but are not limited to, the categories listed in subparagraphs 6b(1) through 6b(6).

- (1) Requirements and acquisition;
- (2) Modernization;
- (3) Operational support;
- (4) Logistician tools and professionalism;
- (5) Readiness; and
- (6) Ownership cost reduction.

c. Innovative logistics planning and execution that merits adoption for standard usage by its quantifiable success and benefit.

d. Contributions that advance the Chief of Naval Operations' Guidance on Fleet Readiness and Logistics for the calendar year for which the award is to be given.

7. Categories. The category guidelines listed in subparagraphs 7a through 7g apply.

a. Echelon 2 commands may submit one nominee and joint commands may submit one naval nominee in each individual award category.

b. Echelon 2 and joint commands may submit one team package. For joint command team award nominations, the team may be comprised of non-naval military personnel if the Navy has administrative and support responsibility for the joint activity.

c. The awards panel may recommend the Logistics Team Award be replaced with separate team awards in one or more of these categories: Acquisition Logistics, Operational Logistics, and Joint Logistics. The Deputy Chief of Naval Operations, Fleet Readiness and Logistics (CNO N4) will make the final determination on the number of awards.

d. For the Logistics Team of the Year, "blanket awards" (e.g., an entire branch, division, or activity) are not authorized.

e. Defense and support contractors may be nominated as part of a logistics team, but are not eligible for cash awards.

f. Payment of cash awards will be per references (a) and (b), as supported by references (c) and (d).

g. Award amounts will follow the criteria for financial benefit to the Navy, and broad adoption of the innovation or suggestion across Navy, per references (a) and (b). Each individual award will not exceed \$5,000.00; each team award will not exceed \$10,000.00.

8. Action

a. Nominating commands should use these awards to promote logistics professionalism and life-cycle cost reduction efforts at their commands and activities.

b. Commands will submit nomination packages to CNO N4, attention to Director, Logistics Programs and Business Operations (OPNAV N41).

c. Nominations must be via OPNAV 5305/8.

9. CNO N4 Responsibilities

- a. Request nominations and provide submission deadlines via naval message.
- b. Appoint members of the senior executive service and flag officers to an awards panel. The awards panel will meet to evaluate nominations and present recommendations for approval to CNO N4.
- c. Request annually and collect nominations for the Admiral Stan Arthur Logistics Awards.
- d. Provide administrative support to the awards panel, including correspondence, presentations, plaques, and trophies.
- e. Maintain this instruction and its process.
- f. Budget for annual cash awards and other award costs.
- g. Submit nominations for approval to the Secretary of the Navy (SECNAV).

10. Awards

- a. Military Logistician of the Year: a personalized plaque and a cash award.
- b. Civilian Logistician of the Year: a personalized plaque and a cash award.
- c. Logistics Team of the Year: a team plaque, individual certificates, and a cash award to be shared among military and Federal employee team members (excluding contractors).
- d. Plaque. A plaque on permanent display; engraved with the names of annual award winners.
- e. Presentation. All awards will be ceremoniously presented.

11. Records Management. Records created as a result of this instruction, regardless of format and media, must be managed per SECNAV Manual 5210.1 of January 2012.

12. Review and Effective Date. Per OPNAVINST 5215.17A, OPNAV N41 will review this instruction annually on the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, DoD, SECNAV, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 5 years, unless revised or cancelled in the interim, and will be reissued by the 5-year anniversary date if it is still

required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the cancellation is known following the guidance in OPNAV Manual 5215.1.

13. Forms. OPNAV 5305/8 Admiral Stan Arthur Awards for Logistics Excellence Nomination can be downloaded from Naval Forms Online at <https://navalforms.documentservices.dla.mil> and submitted per paragraph 7b of this instruction.



D. R. SMITH

Deputy Chief of Naval Operations  
(Fleet Readiness and Logistics)

**Releasability and distribution:**

This instruction is cleared for public release and is available electronically only via Department of the Navy Issuances Web site, <http://doni.documentservices.dla.mil>.